**DUNS TEW PARISH COUNCIL**

The Duns Tew Parish Council are meeting

on **Monday 12 May 2025 at 7:30pm,** in the Village Hall,

for the purpose of considering and transacting the business as set out in the following agenda:

Fay Friend – Clerk to the Parish Council

Telephone: 01993357851. 7th May 2025

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## **MEMBERS OF THE PARISH AND PRESS ARE WELCOME TO ATTEND:**

**AGENDA**

1. **Election of the Chairman:**
2. **Election of the Vice Chairman:**
3. **Apologies for absence:** To receive any apologies.
4. **Declarations of Pecuniary Interest and Dispensations:** To receive any declarations of interest and requests for dispensations from Councillors relating to items on the agenda, in accordance with the Council’s Code of Conduct.
5. **Minutes of the Last Meeting:**  To receive the minutes of the last meeting: 3rd March 2025.
6. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council’s code of conduct and standing orders. Up to 20 minutes are allowed for public participation. Participants are restricted to 5 minutes each or 5 minutes per item.
7. **County and District Councillors Reports:** To receive reports from the county and district councillors. Restricted to 5 minutes each.
8. **Finance/ Governance:**
9. Payments due - to resolve to pay accounts as presented.
10. Income received – to receive details of income.
11. Financial Review - to receive details of Parish Council finances to date.
12. Review of Reserves
13. Asset register- to review the asset register
14. Year end accounts
15. Internal auditors report
16. Governance statement
17. Public notice dates
18. Insurance review and renewal
19. Appointment of internal auditor
20. Risk assessment
21. Consider the approval of the new financial regulations.
22. To consider new Clerk laptop
23. General Power of Competence
24. To consider adoption of updated IT policy
25. To consider .gov emails and website
26. To review parish council insurance

**7. Clerk’s Report:**

**a)** To update on progress, outstanding issues and actions.

**8. Parish Matters:**

**a). Amenities – update Councillor Hall**

1. To receive an update on the Play Area maintenance.

2. To receive an update on play area checks.

**b). Community – update Councillor Semple**

1. To receive an update on the defibrillator.

2. To receive an update on the welcome pack.

3. To receive an update on the emergency plan.

4. Gigaclear

5. Bottle Bank signage

**c). Planning - update Councillor Landless**

1. To consider planning updates, applications and responses.

**d). Services – update Councillor Tickle and Jackson.**

1. To receive an update VAS/Speeding/Road Signs.

2. To receive update on A4260 junction

**e) Environment – update Councillor Howard.**

1. To receive an update on environmental activities.

**9. Correspondence:** To advise of correspondence for information and consideration.

**10. Reports from Meetings:** To receive reports from meetings for information:

a) Mid Cherwell Neighbourhood Forum: Cllr. Tickle

**11. Date of Next Meeting: Monday 7th July 2025 at 7:30pm.**