

DUNS TEW PARISH COUNCIL

Minutes of the Parish Council meeting held
on **Monday 4 November 2024** at 7:30 pm in the Village Hall
for the transaction of the following business:

Present: - Cllr. Stapleton (Chair), Cllr Jackson, Cllr Landless, Cllr Semple Cllr. Howard, Cllr Hall

In attendance: Mrs. Friend (Clerk).

Minute Number	Agenda Number	Minute
24.113	1	Apologies for absence: It was RESOLVED that there was an apology from Cllr Tickle (Vice Chair),
24.114	2	Declarations of Pecuniary Interest and Requests for Dispensation It was RESOLVED that there were no declarations of pecuniary interest.
24.115	3	Minutes of the Last Meeting: It was RESOLVED to sign the minutes at the next meeting to give council time to read through. Minutes dated 2 nd September 2024.
24.116	4	Public Participation: There were 4 members of the public present. <ul style="list-style-type: none"> • Raised an issue on the Website and changing details for the Newsletter editor. • Is there any update on the manor application which there has been no update on. • Blooms and tunes festival is a very family friendly, community orientated event that is becoming a lovely event for the 2nd annual.
24.117	5	County and District Councillors Reports: District Councillor David Rogers attended the meeting: The next parish liaison meeting is now online and not in person. Duns tew isn't a direct target for housing. There are large sums of money that Oxfordshire County Council are holding onto which Cherwell are yet to respond to.
24.118	6.a	Finance: Payments due for the period September/October 2024: It was RESOLVED that the payments for the period September/October 2024, as listed below, were correct and approved for payment. It was RESOLVED that all invoices/relevant papers were signed and then approved on-line by Cllrs Simple and Jackson Bank reconciliation for September/October was signed by Cllr Stapleton

Payments for period November/December 2024:			Minute:	
Date	Details	Invoice	VAT	Amount
10/11/2024	Clerk- Salary- November			£316.46
10/12/2024	Clerk- Salary- December			£316.26
10/11/2024	HMRC- November			£79.00
10/12/2024	HMRC- December			£79.20
1/10/2024	CDC- empty dog bins	20017206	£61.78	£370.66
1/10/2024	SLCC		£0.00	£75.20
03/11/2024	David Expences			£34.50
		Total	£61.78	£1,271.28

Payments (Direct Debits) for the period September/October 2024:

Date	Details	Reference	Amount
14/10/2024	Scribe	Direct Debit	£14.40
14/10/2024	Lloyds Card	Direct Debit	£3
14/10/2024	Scribe	Direct Debit	£14.40
		Total	£31.80

24.119	6.b	Finance: Income Received in the period September/October 2024: It was RESOLVED that the income for the period September/October 2024, as listed below, was correct.	
--------	-----	---	--

Date	Details	Reference	Amount
15/10/2024	Cherwell Lottery		£5.00
		Total	£5

24.120	6.c	Financial Review: 2024/2025. Current Bank Balance = £35,522.95 The Financial Review and bank balance were NOTED.	
--------	-----	--	--

24.121	6.d	Review of Reserves: 2024/2025. It was RESOLVED to NOTE the updated reserves.	
--------	-----	--	--

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Play Area Maintenance		4,374.00			4,374.00
General Reserve		10,000.00			10,000.00
Total Earmarked	0.00	14,374.00			14,374.00
TOTAL RESERVE		14,374.00			14,374.00
GENERAL FUND					21,143.55
TOTAL FUNDS					35,517.55

24.122	6.e.	To consider approval of new Financial Regulations It was RESOLVED to approve and adopt the new regulations	
--------	------	--	--

24.123	6.f.	To set budget and precept for 2025-2026 financial year It was RESOLVED to keep the precept the same £22,000 budget numbers were finalised.	
--------	------	--	--

24.124	6.g.	To consider approval for VAS signs It was RESOLVED to approve purchase the signs and invoice throughout the month	
24.125	6.h.	To consider NALC 24-25 pay rise: It was RESOLVED to approve up national uplift and backdate pay	
24.126	6.i	To consider grant application for Blooms and Tunes Festival It was RESOLVED to approve	
24.127	6.J	To consider adoption of biodiversity policy It was RESOLVED to defer to next meeting	
24.128	7	Clerks Report	
Item:		Action Required:	Result:
Jubilee Bench		Jubilee Committee trees (as part of the Queen’s Canopy) and plaque in Village Hall funded by £1460.03 remaining from the Jubilee celebration event.	ACTIONED. Cyan bench chosen. Cllr. Landless bench has been delivered and awaiting build
Drains/Flooding at Longfield/Main Road.		RESOLVED to place under observation. Floods over Christmas. To determine further action if required.	On going – see above Cllr Rogers update.
Councillors Priority Fund		VAS (Solar powered).	Awaiting reply from OCC
Website		Updating of the website	Action: clerk to speak with Cllr Hall and get it updated
Bus parking		To discuss the issues with school bus parking around the village	Clerk action: To respond to the resident
	8	Parish Matters:	
24.129	8.a.	Amenities: - update Cllr. Hall. Nothing to report	
24.130	8.b	Community: update Cllr. Semple. Nothing to update. Jubilee left over money with the idea to spend it on a table tennis table to be used in the village hall. It was RESOLVED to support.	
24.131	8.c	Planning: Cllr. Nothing new to update Marquee is still erected Action: clerk to speak to the planning department.	

Reference No.	Location	Proposal/ Description	Validated	Status
---------------	----------	-----------------------	-----------	--------

<u>24/00042/REF</u>	Malthouse Farm North Aston Road Duns Tew Bicester OX25 6JG	Change of Use of two agricultural buildings to form five dwellinghouses	19/09/20 24	Appeal Determined
24/02845/F	Needle Cottage 25 Main Street Duns Tew Oxfordshire OX25 6JR	Single storey rear extension + replacement workshop & potting shed	25/10/2024	Under Consultation
24/01313/LB	Halcyon Mews Main Street Duns Tew OX25 6JL	RETROSPECTIVE - Change of colour for windows and doors to, 'Farrow & Ball' 'Light Grey' and change of pvc door to a more traditional wooden stable door	15/10/2024	Under Consultation
24/02407/ADV	White Horse Inn Main Street Duns Tew Bicester OX25 6JS	Installation of replacement signs to include 1x pictorial projecting sign and 2x car park directional signs	06/09/2024	Under Consultation
24/02408/LB	White Horse Inn Main Street Duns Tew Bicester OX25 6JS	Installation of replacement signs to include 1x pictorial projecting sign and 2x car park directional signs	06/09/2024	Under Consultation

24.132	8.c	Planning/MCNP: update Cllr. Tickle. Update has been emailed around the councillors for the MCNP
24.133	8.d	Services: Cllr Jackson. Gave an update on the North Aston Junction and that we now have some money in the 25/26 financial year to support some safety changes.
24.134	8.e	Environment: Cllr Howard. i. Sustainable Duns Tew have applied for a grant from CDC and are awaiting update. ii. The footpath has been sorted.

Agenda Item	10.	Correspondence
-------------	-----	-----------------------

Nothing new to add

Other Correspondence :	Sent to:
Rural Funding Digests - regular email updates forwarded as received.	Full Council
The Rural Bulletins/Rural Services Network - regular email updates forwarded as received.	Full Council
SLCC News Bulletins - regular email updates forwarded as received.	Full Council
OALC updates and news - regular email updates forwarded as received.	Full Council
Public Sector News and Analysis emails. Regular email updates forwarded as received.	Full Council
Police and Crime Bulletins - regular email updates forwarded as received.	Full Council
Parish related information from Cherwell District Council or Oxford County Council. Forwarded as received.	Full Council
Planning Applications and Decisions from Cherwell District Council. Forwarded as received.	Full Council
Planning Applications and Local Plan information. MCNF. Forwarded as received.	Full Council

Next Meeting: 6 January 2025.

The Meeting finished at 20:44.

Signed by Chairman.....