

DUNS TEW PARISH COUNCIL

Minutes of the Parish Council meeting held
on **Monday 6 January 2025** at 7:30 pm in the Village Hall
for the transaction of the following business:

Present: - Cllr. Stapleton (Chair), Cllr Tickle (Vice Chair), Cllr Jackson, Cllr Landless, Cllr Semple Cllr. Howard,
In attendance: Mrs. Friend (Clerk).

Minute Number	Agenda Number	Minute
25.1	1	Apologies for absence: It was RESOLVED that there was an apology from Cllr Hall
25.2	2	Declarations of Pecuniary Interest and Requests for Dispensation It was RESOLVED that there were no declarations of pecuniary interest. Cllr Tickle- planning application on her house.
25.3	3	Minutes of the Last Meeting: It was RESOLVED to sign the minutes at the next meeting to give council time to read through. Minutes dated 4 th November 2024.
25.4	4	Public Participation: There were 6 members of the public present. <ul style="list-style-type: none"> Issues were raised about the flooding. A resident requested If there was a way the village can find the works required or could we get signage to try and slow down drivers. This was discussed further in under 8.d.
25.5	5	County and District Councillors Reports: District Councillor David Rogers was unable to attend the meeting and no update was sent.
25.6	6.a	Finance: Payments due for the period November/December 2024: It was RESOLVED that the payments for the period November/December 2024, as listed below, were correct and approved for payment. It was RESOLVED that all invoices/relevant papers were signed by Cllrs Tickle and Semple and then approved on-line by Cllrs Semple and Jackson. Bank reconciliation for November/December was signed by Cllr Stapleton.

Date	Details	VAT	Amount
2/1/2025	Janurary- Newsletter payment		£120.00
10/1/2025	Clerk- Salary- January		£388.98
10/2/2025	Clerk- Salary- February		£329.44
10/1/2025	HMRC- January		£97.20
10/2/2025	HMRC- February		£82.40
6/1/2025	MCNP Forum- fee		£421.00
6/1/2025	Nigel - grass cutting		£345.60
6/1/2025	Nigel - grass cutting		£331.20
6/1/2025	Nigel - grass cutting		£331.20
6/1/2025	Christmas tree- Charles		£150.00
		£0.00	£2,597.02

Payments (Direct Debits) for the period November/December 2024:

Date	Details	Reference	Amount
16/12/24	office 365 renewal		£59.99
16/12/24	Lloyds - bank fee		£3.00
2/12/24	scribe		£14.40
30/11/24	service charge bank		£6.00
31/12/24	service charge bank		£6.00
		Total	£89.39

25.7	6.b	Finance: Income Received in the period November/December 2024: It was RESOLVED that the income for the period November/December 2024, as listed below, was correct.
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Date	Details	Reference	Amount
3/12/2024	Cherwell Lottery		£4.00
		Total	£4

25.8	6.c	Financial Review: 2024/2025. Current Bank Balance = £ 28,901.95 The Financial Review and bank balance were NOTED.
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25.9	6.d	Review of Reserves: 2024/2025. It was RESOLVED to NOTE the updated reserves.
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<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Play Area Maintenance		4,374.00			4,374.00
General Reserve		10,000.00			10,000.00
Total Earmarked	0.00	14,374.00			14,374.00
TOTAL RESERVE		14,374.00			14,374.00
GENERAL FUND					13,509.93
TOTAL FUNDS					27,883.93

25.10	6.e	To consider adoption of biodiversity policy It was RESOLVED to adopt the policy as is and a report will come out yearly and work alongside residents and sustainable Duns Tew.
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25.11	7	Clerks Report
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Item:	Action Required:	Result:
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Jubilee Bench	Jubilee Committee trees (as part of the Queen's Canopy) and plaque in Village Hall funded by £1460.03 remaining from the Jubilee celebration event.	ACTIONED. Cyan bench chosen. Cllr. Landless bench has been delivered and Sarah Taylor has taken on the job to install.
Drains/Flooding at Longfield/Main Road.	RESOLVED to place under observation. Floods over Christmas. To determine further action if required.	On going – see below Cllr Jacksons update.
Councillors Priority Fund	VAS (Solar powered).	Awaiting a Response.

	8	Parish Matters:
25.12	8.a.	Amenities: - update Cllr. Hall. No update
25.13	8.b	Community: update Cllr. Semple. nothing on the emergency plan Bottle bank: issues with fly tipping and overflowing bins by the bottle bank.
25.14	8.c	Planning: Cllr. Charles

Reference No.	Location	Proposal/ Description	Validated	Status
24/00042/REF	Malthouse Farm North Aston Road Duns Tew Bicester OX25 6JG	Change of Use of two agricultural buildings to form five dwellinghouses	19/09/2024	Appeal Determined
24/03313/F	Duns Tew Manor Main Street Duns Tew Oxfordshire OX25 6JP	Replacement of the existing timber entrance gates with steel gates. These new gates will be supported by new stone gateposts	12/12/2024	Under Consultation
24/03314/LB	Duns Tew Manor Main Street Duns Tew Oxfordshire OX25 6JP	Replacement of the existing timber entrance gates with steel gates. These new gates will be supported by new stone gateposts	12/12/2024	Under Consultation
24/03144/F	4 Glebe Court Duns Tew Bicester OX25 6JY	Single storey side/rear extension	21/11/2024	Under Consultation
24/03065/TCA	Willow Cottage Main Street Duns Tew OX25 6JR	T1 - Removal of 3 x Lawson Cypress T2 - Reduce Incense Cedar which has grown to aprox 12 meters in height by a third or upto half.	13/11/2024	Application Permitted
24/02996/F	Solar Farm Hill Farm Lane Duns Tew OX25 6JJ	Full application to vary route of underground electricity cable from the approved Solar Farm (application reference 20/00574/F) to the Point of Connection into the local electricity grid distribution network at grid reference (easting, northing) 445094; 230168	07/11/2024	Under Consultation
24/02979/DISC	Malthouse Farm North Aston Road Duns Tew OX25 6JG	Discharge of Condition 4 (landscaping details) of 21/01665/F	05/11/2024	Under Consultation

25.15	8.c	Planning/MCNP: update Cllr. Tickle. Update has been emailed around the councillors for the MCNP 20MPH: we were not consulted where the signs were went. Action for Clerk: to find out what is needed for speedwatch.
25.16	8.d	Services: Cllr Jackson. Update on the North Aston Junction and the possibility of a review required of the A4095. Sarah Taylor has volunteer to be the flood monitor and a central contact point. The Parish need to be mindful carrying out a report as they could be liable for the remedial works. VAS signs: 1 post is up and the old VAS sign needs to come down ready for installation. It RESOLVED to purchase the deep water signs
25.17	8.e	Environment: Cllr Howard. i. Sustainable Duns no further update. Council adopted biodiversity action plan

Agenda Item	10.	Correspondence
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Nothing new to add

Other Correspondence :	Sent to:
Rural Funding Digests - regular email updates forwarded as received.	Full Council
The Rural Bulletins/Rural Services Network - regular email updates forwarded as received.	Full Council
SLCC News Bulletins - regular email updates forwarded as received.	Full Council
OALC updates and news - regular email updates forwarded as received.	Full Council
Public Sector News and Analysis emails. Regular email updates forwarded as received.	Full Council
Police and Crime Bulletins - regular email updates forwarded as received.	Full Council
Parish related information from Cherwell District Council or Oxford County Council. Forwarded as received.	Full Council
Planning Applications and Decisions from Cherwell District Council. Forwarded as received.	Full Council
Planning Applications and Local Plan information. MCNF. Forwarded as received.	Full Council

25.18	10.a	MCNP The consultation for is underway and the consultation can be found here https://cherwell.citizenspace.com/planning-policy/cherwell-local-plan-review-2042/ . The document it over 100 pages. The plan goes to 2042 and it closes for comments on the 14 th of February.
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Next Meeting: 3 March 2025.

The Meeting finished at 20:48

Signed by Chairman.....