###### **DUNS TEW PARISH COUNCIL**

## Minutes of the Parish Council meeting held

## on **Monday 4 November 2024** at 7:30 pm in the Village Hall

## for the transaction of the following business:

**Present**: - Cllr. Stapleton (Chair), Cllr Jackson, Cllr Landless, Cllr Semple Cllr. Howard, Cllr Hall

**In attendance**: Mrs. Friend (Clerk).

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| **Minute Number** | **Agenda Number** | **Minute** |
| 24.113 | 1 | **Apologies for absence:**  It was RESOLVED that there was an apology from Cllr Tickle (Vice Chair), |
| 24.114 | 2 | **Declarations of Pecuniary Interest and Requests for Dispensation**  It was RESOLVED that there were no declarations of pecuniary interest. |
| 24.115 | 3 | **Minutes of the Last Meeting:**  It was RESOLVEDto sign the minutes at the next meeting to give council time to read through. Minutes dated 2nd September 2024. |
| 24.116 | 4 | **Public Participation:**  There were 4 members of the public present.   * Raised an issue on the Website and changing details for the Newsletter editor. * Is there any update on the manor application which there has been no update on. * Blooms and tunes festival is a very family friendly, community orientated event that is becoming a lovely event for the 2nd annual. |
| 24.117 | 5 | **County and District Councillors Reports:**  District Councillor David Rogers attended the meeting:  The next parish liaison meeting is now online and not in person. Duns tew isn’t a direct target for housing.  There are large sums of money that Oxfordshire County Council are holding onto which Cherwell are yet to respond to. |
| 24.118 | 6.a | **Finance: Payments due for the period September/October 2024:**  It was RESOLVEDthat the payments for the period September/October 2024, as listed below, were correct and approved for payment. It was RESOLVED that all invoices/relevant papers were signed and then approved on-line by Cllrs Simple and Jackson  Bank reconciliation for September/October was signed by Cllr Stapleton |

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**Payments (Direct Debits) for the period September/October 2024:**

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| **Date** | **Details** | **Reference** | **Amount** |
| 14/10/2024 | Scribe | Direct Debit | £14.40 |
| 14/10/2024 | Lloyds Card | Direct Debit | £3 |
| 14/10/2024 | Scribe | Direct Debit | £14.40 |
|  |  | **Total** | **£31.80** |

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| 24.119 | 6.b | **Finance: Income Received in the period September/October 2024:**  It was RESOLVEDthat the income for the period September/October 2024, as listed below, was correct. |

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| **Date** | **Details** | **Reference** | **Amount** |
| 15/10/2024 | Cherwell Lottery |  | £5.00 |
|  |  | **Total** | **£5** |

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| 24.120 | 6.c | **Financial Review: 2024/2025.**  **Current Bank Balance = £35,522.95**  The Financial Review and bank balance were NOTED. |

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| 24.121 | 6.d | **Review of Reserves: 2024/2025.**  It was RESOLVED to NOTE the updated reserves. |

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| 24.122 | 6.e. | **To consider approval of new Financial Regulations**  It was RESOLVED to approve and adopt the new regulations |

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| 24.123 | 6.f. | **To set budget and precept for 2025-2026 financial year**  It was RESOLVED to keep the precept the same £22,000 budget numbers were finalised. |

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| 24.124 | 6.g. | **To consider approval for VAS signs**  It was RESOLVED to approve purchase the signs and invoice throughout the month |

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| 24.125 | 6.h. | **To consider NALC 24-25 pay rise:**  It was RESOLVED to approve up national uplift and backdate pay |

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| 24.126 | 6.i | **To consider grant application for Blooms and Tunes Festival**  It was RESOLVED to approve |

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| 24.127 | 6.J | **To consider adoption of biodiversity policy**  It was RESOLVED to defer to next meeting |

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| 24.128 | 7 | **Clerks Report** |

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| **Item:** | **Action Required:** | **Result:** |

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| **Jubilee Bench** | Jubilee Committee trees (as part of the Queen’s Canopy) and plaque in Village Hall funded by **£1460.03** remaining from the Jubilee celebration event. | ACTIONED.  Cyan bench chosen. Cllr. Landless bench has been delivered and awaiting build |
| **Drains/Flooding at Longfield/Main Road.** | RESOLVED to place under observation.  Floods over Christmas. To determine further action if required. | On going – see above Cllr Rogers update. |
| **Councillors Priority Fund** | VAS (Solar powered). | Awaiting reply from OCC |
| **Website** | Updating of the website | Action: clerk to speak with Cllr Hall and get it updated |
| **Bus parking** | To discuss the issues with school bus parking around the village | Clerk action: To respond to the resident |

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|  | **8** | **Parish Matters:** |
| 24.129 | **8.a.** | **Amenities: - update Cllr. Hall.**  Nothing to report |
| 24.130 | **8.b** | **Community: update Cllr. Semple.**  Nothing to update.  Jubilee left over money with the idea to spend it on a table tennis table to be used in the village hall. It was RESOLVED to support. |
| 24.131 | **8.c** | **Planning: Cllr.**  Nothing new to update  Marquee is still erected Action: clerk to speak to the planning department. |

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| [**Reference No.**](https://planningregister.cherwell.gov.uk/Search/Results) | [**Location**](https://planningregister.cherwell.gov.uk/Search/Results) | [**Proposal/ Description**](https://planningregister.cherwell.gov.uk/Search/Results) | [**Validated**](https://planningregister.cherwell.gov.uk/Search/Results) | [**Status**](https://planningregister.cherwell.gov.uk/Search/Results) |
| [24/01485/F](https://planningregister.cherwell.gov.uk/Planning/Display/24/01485/F) | Barn End 5 Field Court Duns Tew OX25 6LD | Installation of a free standing heat pump (11kw single unit) to the front of the property, 2m from the boundary - positioned in front of the old boiler flue | 25/10/2024 | Under Consultation |
| [24/02845/F](https://planningregister.cherwell.gov.uk/Planning/Display/24/02845/F) | Needle Cottage 25 Main Street Duns Tew Oxfordshire OX25 6JR | Single storey rear extension + replacement workshop & potting shed | 25/10/2024 | Under Consultation |
| [24/01313/LB](https://planningregister.cherwell.gov.uk/Planning/Display/24/01313/LB) | Halcyon Mews Main Street Duns Tew OX25 6JL | RETROSPECTIVE - Change of colour for windows and doors to, 'Farrow & Ball' 'Light Grey' and change of pvc door to a more traditional wooden stable door | 15/10/2024 | Under Consultation |
| [24/02407/ADV](https://planningregister.cherwell.gov.uk/Planning/Display/24/02407/ADV) | White Horse Inn Main Street Duns Tew Bicester OX25 6JS | Installation of replacement signs to include 1x pictorial projecting sign and 2x car park directional signs | 06/09/2024 | Under Consultation |
| [24/02408/LB](https://planningregister.cherwell.gov.uk/Planning/Display/24/02408/LB) | White Horse Inn Main Street Duns Tew Bicester OX25 6JS | Installation of replacement signs to include 1x pictorial projecting sign and 2x car park directional signs | 06/09/2024 | Under Consultation |

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| 24.132 | **8.c** | **Planning/MCNP: update Cllr. Tickle.**  Update has been emailed around the councillors for the MCNP |
| 24.133 | **8.d** | **Services: Cllr Jackson.**  Gave an update on the North Aston Junction and that we now have some money in the 25/26 financial year to support some safety changes. |
| 24.134 | **8.e** | **Environment: Cllr Howard.**   1. Sustainable Duns Tew have applied for a grant from CDC and are awaiting update. 2. The footpath has been sorted. |

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| Agenda Item | 10. | **Correspondence** |

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| Nothing new to add |

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| **Other Correspondence :** | **Sent to:** |
| Rural Funding Digests - regular email updates forwarded as received. | Full Council |
| The Rural Bulletins/Rural Services Network - regular email updates forwarded as received. | Full Council |
| SLCC News Bulletins - regular email updates forwarded as received. | Full Council |
| OALC updates and news - regular email updates forwarded as received. | Full Council |
| Public Sector News and Analysis emails. Regular email updates forwarded as received. | Full Council |
| Police and Crime Bulletins - regular email updates forwarded as received. | Full Council |
| Parish related information from Cherwell District Council or Oxford County Council. Forwarded as received. | Full Council |
| Planning Applications and Decisions from Cherwell District Council. Forwarded as received. | Full Council |
| Planning Applications and Local Plan information. MCNF. Forwarded as received. | Full Council |

**Next Meeting: 6 January 2025.**

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| The Meeting finished at 20:44. |

Signed by Chairman……………..