Duns Tew Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 02/09/2024			
	Cash in Hand 01/04/2024			41,115.95
	ADD Receipts 01/04/2024 - 02/09/2024			18,320.95
				59,436.90
	SUBTRACT Payments 01/04/2024 - 02/09/2024			34,945.96
A	**Cash in Hand 02/09/2024** (per Cash Book)			**24,490.94**
	Cash in hand per Bank Statements			
	Petty Cash	02/09/2024	0.00	
	Unity Trust Bank	02/09/2024	27,776.10	
				27,776.10
	Less unpresented payments			3,285.16
				24,490.94
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**24,490.94**
	A = B Checks out OK			

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