

DUNS TEW PARISH COUNCIL

All members of the Duns Tew Parish Council are summoned to attend the meeting of the Parish Council on **Monday 4th March 2023 at 7:30pm**, in the Village Hall, for the purpose of considering and transacting the business as set out in the following agenda:

Jean Ralfe – Clerk to the Parish Council
Telephone: 01869 349012.

28 February 2024

MEMBERS OF THE PARISH AND PRESS ARE WELCOME TO ATTEND:

AGENDA

1. **Apologies for absence:** To receive any apologies.
2. **Declarations of Pecuniary Interest and Dispensations:** To receive any declarations of interest and requests for dispensations from Councillors relating to items on the agenda, in accordance with the Council's Code of Conduct.
3. **Minutes of the Last Meeting:** To receive the minutes of the last Parish Council meeting: 15th January 2024.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct and standing orders. Up to 20 minutes are allowed for public participation. Participants are restricted to 5 minutes each or 5 minutes per item.
5. **County and District Councillors Reports:** To receive reports from the county and district councillors. Restricted to 5 minutes each.
6. **Finance:**
 - a) Payments due - to resolve to pay accounts as presented.
 - b) Income received – to receive details of income.
 - c) Financial Review - to receive details of Parish Council finances to date.
 - d) Internal Auditor - to resolve to engage an internal auditor.
 - e) Grants - to consider grants to be made.
 - f) Clerks Salary.
 - g) Direct Debit and Standing Order list.
 - h) Asset Register
7. **Risk Assessment**
8. **Financial Regulations**
9. **Grass Cutting Tender**
10. **Clerk's Report:**
 - a) To update on progress, outstanding issues and actions.
11. **MCNP:**
 - a) To consider MCNP consultation and required actions.
10. **Parish Matters:**

- a) Environment: update Councillor Howard
 - 1. To receive an update on the Environment working group.
- b) Services: update Councillor Tickle and Jackson.
 - 1. To receive an update on traffic and speeding.
 - 2. Junction with main road.
- c) Community: update Councillor Semple
 - 1. To receive an update on the defibrillator.
 - 2. To receive an update on the welcome pack.
 - 3. To receive an update on the emergency plan.
- d) Amenities: update Councillor Hall
 - 1. To receive an update on the play area checks
 - 2. To receive an update on the Toddler Area refurbishment
- e) Planning: update Councillor Landless
 - 1. To consider planning applications and responses.

11. Correspondence: To advise of correspondence for information and consideration.

12. Reports from Meetings: To receive reports from meetings for information:

- a) MNCF meeting update - Councillor Tickle

13. Date of Next Meeting: Monday 13 May 2024 at 7:30pm in the Village Hall.
Date of Parish Meeting: Monday 13 May 2024 at 7:00pm in the Village Hall.